

Dear Client,

In an effort to improve the quality of PT programs, our SLM staff continually works to streamline the organization of proficiency tests (PT/ILC). Therefore, since June 2019, we have been using an electronic system (web application) to organize these programs.

After creating an account and logging in to the website <https://mlpm.slm.sk/admin/password/forgot>, the participant can see an overview of the organized programs. Signing up for the individual programs is done electronically directly through the web app. After logging in, more detailed information about the given program (including organizational and technical instructions) is provided.

The participant confirms the receipt of the subject of comparison (measuring instrument) directly in the app, uploads the results in PDF format and the calibration certificate. The reference values and a draft final report with the possibility of commenting on it are available there, too. After completing the program, the web app provides the final version of the final report as well as the certificate (in case the participant meets the requirements for its issuance).

The identification code of each participant is automatically generated by the application itself and represents an arbitrary string of cryptographic random bytes.

Participant's program history is also available on the account – records of documents such as an application form, organizational and technical guidelines, reference laboratory results, draft final report, final version of the final report, certificate and a satisfaction questionnaire.

To create an account, it is necessary to fill in the information below and send it to [vitkovicova@slm.sk](mailto:vitkovicova@slm.sk):

**Business name:**

**Registered address:**

**ID No.:**

**Tax ID:**

**VAT No.:**

Contact person for communication regarding PT/ILC:

**First and last name:**

**Phone number:**

**E-mail address:**